

**March 10, 2014**

The March 10<sup>th</sup> meeting of Denver Borough Council was called to order at 7:00 p.m. with the following Councilmembers present: Jr. Councilperson Shupp, Cohick, Fink, Gensemer, Flory, South, Stover, Daub, and Mayor Redcay. The invocation was given by Mayor Redcay, which was followed by the Pledge of Allegiance to the Flag.

Councilman Daub reported that prior to tonight's meeting, Borough Council met in an Executive Session with the Borough Solicitor from 6:00 p.m. to 7:00 p.m. to discuss personnel issues.

### Citizen's Concerns

Gary Read stated a few meetings ago Councilman Gensemer raised a public safety concern regarding a house in the first block of North 6<sup>th</sup> Street. Mr. Read reported as of Saturday, one (1) of those jacks supporting the porch roof was lying out on the sidewalk, the beam was down, and the roof was sagging. Borough Manager Michael Hession provided an update on the property and the support beam is back up as of today. The Borough had the Code Enforcement Officer Randy Maurer conducted an inspection and the Borough sent a notice of violation to the property owner giving them to March 25, 2014 to correct or remove the violation. The property owner contacted the Borough, apologized, and informed the Borough that he was working on this last year but suffered a medical emergency. The property owner needs to obtain a Construction Code Permit for the porch repairs and shall have the work inspected to make sure it is structurally sound.

Mr. Read reported that Donald Weaver, a longtime resident of the Borough, passed away on Saturday. Mr. Read inquired how long Mr. Weaver was involved with Borough Council. Mr. Hession reported that he is not sure of the exact number of years, but did note that Mr. Weaver served extensive time as both a member of Borough Council and as Mayor of the Borough. Mr. Hession also announced the times of the Mr. Weaver's viewing. Mr. Hession further commented that he received an inquiry concerning lowering the U.S. Flag to half-staff in honor of Mr. Weaver, however, the Borough can only take this action following an order by the President or the Governor of Pennsylvania. Discussion followed.

Mr. Hession also followed-up on the following two (2) concerns Mr. Read brought up at a prior Borough Council meeting: employees riding in the dump truck salting on a Saturday and the purchase of diesel fuel. In regard to the dump truck, Mr. Hession confirmed that the one employee worked that day for five (5) hours and the other employee worked for three (3) hours. In regard to the Mr. Read's comments concerning the purchase of diesel fuel for Borough equipment, Mr. Hession spoke with an official from the Cocalico School District who stated that the School District is interested in this considering the expansion of their facility in partnership with Borough, however, this project has not yet been approved by the Cocalico School District.

Councilman Cohick reported that this past weekend he took a walk around the Borough and from his home to the bank he counted at least twenty (20) copies of the Shopping News lying in the streets and gutter soaking wet. Councilman Cohick expressed concerns that these papers could impact the Borough's MS4 requirements and could clog storm water inlets. Discussion followed and Borough Council asked the Borough Manager to contact representatives from the Shopping News to report these concerns and to determine that instead of home delivery, the papers be made available to residents in the Borough via centrally located boxes and at local businesses in the community.

Councilman Fink reported there are pot holes on North 4<sup>th</sup> Street and Locust Street. Discussion followed.

#### Meeting Minutes

Councilman Cohick made a motion, seconded by Councilman South, to approve the February 10, 2014 and February 24, 2014 meeting minutes. Motion carried unanimously 7 to 0.

#### Borough Council President

Councilman Daub reported that he attended the Oral Interviews for Police Officer Candidates at East Cocalico Township on February 25<sup>th</sup>. Each of the participating municipalities were represented and the interview process was thorough and structured.

#### Mayor

Mayor Redcay reported that on January 15<sup>th</sup> he attended a Mayor's Luncheon in Millersville Borough; on February 25<sup>th</sup> he sworn in Sharon Martzall as a member of the Denver Fire Police; and, on February 27<sup>th</sup> he attended a Policy Advisory Board Committee meeting.

#### Junior Councilperson

Jr. Councilperson Shupp reported that this weekend is the Cocalico High School's musical "Curtains". On March 1<sup>st</sup> the Cocalico Middle School held their Mini-Thon and they raised over \$23,000.00. The Cocalico High School will be holding their Mini-Thon on March 22<sup>nd</sup> and the money raised will be donated to the Four Diamonds Fund where all the proceeds go to family who have children with cancer. Also, spring sports practices have started.

#### Borough Manager

Mr. Hession reported that as the end of February, the Borough had spent 107% of the General Fund Overtime budget. The amount spent on salt is not as bad, and there are two (2) loads of salt that were delayed and should be delivered soon. It is projected that by the end of March, approximately 60% of the Borough's salt and cinder budget will be spent. Mr. Hession also reported that on Thursday, April 10<sup>th</sup>, approximately 21 1<sup>st</sup> grade students from the Ephrata Mennonite School and their teachers will be conducting a clean-up at the Bon View Linear Park.

Mr. Hession reported that he spoke with the Borough Engineer concerning the 2014 Street Improvement Project schedule and with all the snow, the preparation of the bid specs and contract documents have been delayed. The initial schedule had a contract documents being completed by March 5<sup>th</sup> and the new schedule now anticipates a March 20<sup>th</sup> completion. The advertisement for the Bid will be included in the April 2<sup>nd</sup> and April 9<sup>th</sup> editions of The Ephrata Review, however the notice to proceed for the project remains June 16<sup>th</sup> and the required completion date remains August 15<sup>th</sup>.

Mr. Hession reported on the recommendation from the Borough Treasurer regarding the transfer of funds in the Borough's Community and Economic Development Fund, General Capital Fund, Water Capital Fund, Sewer Capital Fund, and Liquid Fuels Fund from the current Pennsylvania Local Government Investment Trust (PLGIT) accounts to money market accounts at the Ephrata National Bank to maximum the interest being earned on these funds, and, the consideration of opening of a longer term CD at Ephrata National Bank for the Community and Economic Development Fund proceeds. Discussion followed regarding the transfers and the recommendation to keep at least a balance of \$1.00 in the existing PLGIT accounts for each of the funds to enable the Borough to write checks from the Funds. Councilman Fink made a motion, seconded by Councilman Gensemer, to authorize the Borough Treasurer to transfer the

Borough's Community and Economic Development Fund, the General Capital Fund, the Water Capital Fund, the Sewer Capital Fund, and the Liquid Fuels Fund from the current PLGIT accounts to a separate Money Market account for each fund at the Ephrata National Bank and to maintain a balance of \$1.00 in each current PLGIT account. Motion carried unanimously 7 to 0.

Mr. Hession also reported that the Annual Park Clean-up day is Saturday April 5<sup>th</sup>. Discussion followed.

#### Discussion Items

Borough Council discussed the draft copy of the Regional Police Articles of Agreement. Councilman Gensemer reported that he was not at the last meeting due to a vacation and at that meeting they handed out a rough draft of the proposed Articles of Agreement. The Governance Committee, which includes himself and Cindy Schweitzer, met and corresponded and went back to the Police Advisory Board (PAB) meeting in January and resolved the issues on how the police will be paid for, how the costs would be distributed, and the composition of the Commission. Councilman Gensemer stated that it is unfortunate the proposed Agreement in draft form went out to everybody and people are asking questions about something that hasn't been debated at this point. Discussion followed. The next Police Advisory Board meeting is scheduled for Thursday, March 27<sup>th</sup> at 7:00 p.m. at the East Cocalico Township Municipal Building.

#### Action Items

Councilman Fink made a motion, seconded by Councilman Stover, to approve the February, 2014 Treasurer's Report. Motion carried unanimously 7 to 0.

Councilman Fink made a motion, seconded by Councilman Gensemer, to appoint Michael Hession, Borough Manager/Secretary, as the voting delegate for the Borough of Denver at the 2014 Pennsylvania State Association of Boroughs' (PSAB) Annual Conference. Motion carried unanimously 7 to 0.

#### Unfinished Business

Councilman Cohick reported that in the Pennsylvania State Association of Boroughs' magazine there was an article about municipalities and business converting to natural gas which is cleaner and cheaper. Discussion followed recommending that the Borough research the possibility of grant funding to convert vehicles to natural gas and to establish a natural gas fueling location for Borough vehicles.

#### Adjournment

Councilman Stover made a motion, seconded by Councilman South, to adjourn the meeting at 7:52 p.m. Motion carried unanimously 7 to 0.

Michael Hession  
Borough Manager/Secretary

#### **Action Items:**

- Motion to approve the February 10, 2014 and February 24, 2014 meeting minutes. Motion carried unanimously 7 to 0.
- Motion to authorize the Borough Treasurer to transfer the Borough's Community and Economic Development Fund, the General Capital Fund, the Water Capital Fund, the Sewer Capital Fund, and the Liquid Fuels Fund from the current PLGIT accounts to a separate Money Market account for each fund at the Ephrata National Bank and to

- maintain a balance of \$1.00 in each current PLGIT account. Motion carried unanimously 7 to 0.
- Motion to approve the February, 2014 Treasurer's Report. Motion carried unanimously 7 to 0.
  - Motion to appoint Michael Hession, Borough Manager/Secretary, as the voting delegate for the Borough of Denver at the 2014 Pennsylvania State Association of Boroughs' (PSAB) Annual Conference. Motion carried unanimously 7 to 0.
  - Motion to adjourn meeting at 7:52 p.m. Motion carried unanimously 7 to 0.