

February 29, 2016

The February 29rd meeting of Denver Borough Council was called to order at 7:00 p.m. with the following Councilmembers present: Junior Councilperson Wallace, Junior Councilperson Weaver, Stewart, Flory, Gensemer (via teleconference call), South, Daub, and Mayor Redcay. The invocation was given by Mayor Redcay, which was followed by the Pledge of Allegiance to the Flag.

Citizen's Concerns

There were no citizens' concerns.

Meeting Minutes

Councilman South made a motion, seconded by Councilman Stewart, to approve the January 4, 2016 and January 25, 2016 meeting minutes. Motion carried unanimously 5 to 0.

Borough Council Comments

Councilman Daub apologized for not having a quorum at the February 8, 2016 Borough Council meeting.

Emergency Management Coordinator Report

Emergency Management Coordinator Andy Boyer reported that he completed the annual review of the Emergency Response Plan for the Denver Nursing Home and Rehabilitation Center. Borough Manager Michael Hession reported that March 31, 2016 will be Andy Boyer's last day as the Emergency Management Coordinator and there is action on tonight's agenda to accept his resignation.

Police Department Report

Corporal Terry Arment reported that earlier he faxed to the Borough the new Sector Assignments for the East Cocalico Police Department in Denver Borough and East Cocalico Township. Corporal Arment discussed the January 2016 Police Report and stated that there were 858 total calls for service, eight (8) reportable crashes and one (1) crash with injuries, 23 non-reportable crashes, 107 traffic citations, 76 traffic warnings, and 25 parking tickets. There also were 33 criminal cases and 11 of them were in the Borough, and five (5) of those already have been cleared.

Corporal Arment reported on the following incidents that happened in the Borough over the past month: a young man believed he lost his MAC Book computer which was issued by the Cocalico School District, however, upon further investigation, it was determined that he left it at a relative's home; on January 23rd there was a domestic dispute at 371 Main Street where Randon Ruez, age 21, was charged with harassment due to physical contact with a female resident; and, on January 30th a vehicle was stopped in the first block of South 4th Street and resulted in a driver being arrested for suspicion of DUI and two (2) counts of DUI were filed against Wilber Moyer, 59 years of age, of Denver.

Corporal Arment reported that the in-car printers have been installed; last week a traffic counter was set-up week on North 3rd Street at the request of the Borough Manager; Officer Kreisher attended a Litter Carrier Inspection Recertification course last month and now is up-to-date on inspecting commercial vehicles and tractor-trailers; and, tomorrow, Corporal Arment and Officer Luongo will be traveling to the State Capital for an event they were invited to regarding the Narcan/Naloxone heroin reversal drug which Officer Luongo recently administered the drug and had a save.

Corporal Arment discussed the shooting incident that happened on February 28th which was not in the Borough. Discussion followed regarding calls for service to the Cocalico High School and Cocalico Middle School.

Denver Fire Company Report

Chief Shannon Hilton reported that the Denver Fire Company's calls for service from January 1st to today totaled 51 calls, with 637 men responding, with an average of 14.6 men per call, 316.6 man hours, 23 hours in service, with 3.1 minutes response time, four (4) working fires, and one (1) extrication.

Chief Hilton reported that during Winter Storm Jonas the fire station was maned by 10 to 18 firefighters depending on the time of day. During that event there were seven (7) calls for service including four (4) medical assists, one (1) working house fire, and one (1) public service call. Chief Hilton also reported that 16 members of the Denver Fire Company completed 48 hours of rescue technician class and 14 members participated in a Large Area Search training.

Junior Councilperson Report

Junior Councilperson Weaver reported that there was an assembly at the Cocalico High School to discuss the upcoming mini-thon and this Sunday the Iron Chef event will be held at the High School.

Junior Councilperson Wallace reported that the Student Government at the Cocalico High School is currently working on a project with Jan's Circle of Friends to develop a cookbook with recipes from students and faculty at the High School. Beiler Printing is working with them to print the cookbook. Junior Councilperson Wallace also reported that some students at the school will be volunteering at the upcoming events like Denver Park Clean-Up Day, Arbor Day, and Raising Awareness the Classic Way.

Director of Public Work's Report

George Whetsel, Director of Public Works reported that the Department hauled a lot of snow from the Borough streets to the Denver Memorial Park and Playground during the end of January; repaired a 10" water main break on North 7th Street during all the snow removal; repaired the snow blower; replaced the heater in the Borough Garage office; completed the quarterly meter readings except for the pit meters which were covered by snow; completed the end of the month water/sewer reports; worked on gathering information for the water allocation permit renewal; worked on cleaning the Borough's storm sewers; and he completed the zoning response for the Cocalico High School Sign Variance application.

Mr. Whetsel reported that he along with Rob Rissler and Scott Mohn will attend a Pesticide Seminar; Doug Enck will attend a water seminar, and Mr. Whetsel will attend four (4) seminars to maintain his Building Code Official (BCO) Certification. The Department also replaced the Borough Office's restroom fans; repaired the front-end damage to Truck 3; repaired numerous street signs posts that were damage after the blizzard; completed the monthly creek water testing program; met with Mr. Hession and representatives from the truck manufacturer and truck body manufacturer to discuss the specifications and costs for the new dump truck; worked on the plans for Borough Lot roof structure; completed the end-of-the- year DEP Water Allocation annual water reports; insulated the condensate line in the Municipal Building attic; installed the new CL17 chlorine analyzer and the turbidity monitoring meter at the Denver Filter Plant; and repaired cracks in the Borough Garage floor. Discussion followed.

Discussion Items

Borough Council discussed the status of the streetlight system purchase from PPL including the difficulties the Borough has faced in working with PPL to negotiate the purchase of the streetlight system. Councilmen Daub and Stewart provided a summary of the issues experienced to date with PPL as well as an update on the action plan to move forward. Mr. Hession reported that Borough

representatives met internally and are completing some additional research trying to confirm how PPL handled similar streetlight system sales in other communities prior to Denver. In the interim the Borough's streetlight consultant is finalizing the Streetlight Plan that will be submitted to PennDOT. The map and specs are finished and he was waiting for some spec sheets from the manufacture. Mr. Hession reported the Borough is going to contact PennDOT to confirm the grant timeline so that the Borough does not do anything to jeopardize the \$227,405.00 in grant funding the Borough needs to complete the project. Councilman Stewart reported that he did some investigation and in at least one (1) other circumstance, PPL has claimed they wouldn't split the system which essentially they wouldn't sell part of the system, they would only sell everything or nothing. The Borough has given PPL notice last fall that the Borough wants PPL to remove all their facilities and the Borough discussed with PPL that it would be silly for PPL to take some of the things out when the Borough is willing to buy them from PPL and PPL plans to just throw them on a scrape pile and get nothing for them. Councilman Stewart reported that PPL is insisting they won't do that, but they have done it before and there is evidence they have done it before and this is going to be presented to them trying to convince them to see it the Borough's way. The deadline is approaching in April that PPL will have to remove their facilities at their cost and it is up to them to be responsible. Discussion followed concerning engaging the Borough's local legislators for assistance in this project.

Borough Council discussed the Borough's proposed Floodplain Management Ordinance. Mr. Hession reported that Borough Council was given a copy of the draft ordinance in the meeting packet and the Borough is required to adopt this ordinance by April 5, 2016 in order for the property owners in the Borough to participate in the National Flood Insurance Program. A copy of the draft ordinance has been submitted to DCED for their review. The ordinance will be advertised for action by Borough Council during the March 28, 2016 meeting. Following adoption, the ordinance will be sent to the Federal Emergency Management Agency (FEMA) so that the Borough is in compliance with the regulations. Discussion followed.

Borough Council discussed the iWorkQ Community Development Software Package and the cost quotation of \$3,464.00 for the Community Development Package. Mr. Hession reported that currently the Borough manages permits, code enforcement issues, and complaints from the community manually. This software program will be cost effective and enable the Borough to take the leap from paper copies and notes to a database that will be linked together thru the property's Tax ID number. Paper copies still will be kept as required in some of the components, but in order to track and follow through, it will all be linked, scanned in, and filed electronically in on the software package. The Borough also will add the Rental Inspection Program to this program. Joan High currently is managing this program through Excel and tracking the Annual Rental License's and the rental inspections. The Rental Inspector will be able to complete the rental inspection form on a tablet or smart phone and the information would be automatically loaded into the software system. The cost for the program includes a one-time fee of \$1,474.00 for the data conversion and an annual fee of \$2,200.00 to manage the software. Discussion followed. Councilman Stewart made a motion, seconded by Councilman South, to authorize the Borough to purchase of the iWorkQ Community Development Software Package at the quoted cost of \$3,464.00 for the Community Development Package. Motion carried unanimously 5 to 0.

Borough Council discussed the response from Adamstown Borough concerning the sharing of costs related to the police calls for service at the Cocalico Middle School and the Cocalico High School. Councilman Daub reported that Denver Borough has received a response back from Adamstown Borough regarding their position stating they are taking care of their elementary school's cost and they believe they are paying their share of their cost to the school district. Mr. Hession reported that he has asked Corporal Arment if each month the Police Department can keep the Borough apprised of the number of calls for service at the Cocalico High School and the Cocalico

Middle School. During the October, 2015 Regional Elected Officials meeting, there was some unsuccessful discussion on how to get together to sort this out with the transition. The School District was looking to facilitate a meeting and Adamstown Borough had discussed this whether they wanted to attend the meeting which generated their response letter. Discussion followed.

Borough Council discussed the purchase of a new dump truck, snow plow, and salt spreader for the Public Works Department. Mr. Hession reported that Borough Council was provided with a copy of the information concerning the specifications for the new truck chassis, dump body, snow plow, and salt spreader. All components will be purchased through the Co-Stars Program. The Borough Council previously decided to finance the truck purchase and included in the 2016 Budget funding to offset those 2016 financing costs. The Borough has obtained three (3) rate quotes for the financing based on a three (3) year payment schedule; a four (4) year payment schedule; and a five (5) year payment schedule. Discussion followed regarding the best financing option for the Borough and Borough Council decided to proceed with the three (3) year financing schedule which includes a larger first year payment. Councilman Stewart made a motion, seconded by Councilman Flory, to approve Resolution No. 818 – A Resolution of the Borough Council of the Borough of Denver, Lancaster County, Pennsylvania, Authorizing the Borough of Denver to enter into a Master Installment Purchase Agreement with Mercedes-Benz Financial services USA LLC for the purpose of purchasing, via a Financing Contract, A 2017 Freightliner M2 106 Truck Chassis, a Stainless Steel Dump Truck Body, Snow Plow, and Salt Spreader, at a cost not to exceed \$135,966.10. Motion carried unanimously 5 to 0.

Borough Council discussed the Woody Yard Waste facility at the Borough Lot. Councilman Daub reported that during a prior Borough Council meeting it was discussed to contract with Good's Disposal to use a dumpster for yard waste and the dumpster would be covered by a structure to prevent water from getting into the container and seeping out into the stream. Borough Council reviewed the four (4) quotes received from different companies to build the structure. The estimates were received from Larry L. Groff, Weaver Construction, Heck Construction, and Purcell Construction. The lowest price was from Larry L. Groff at \$13,750.00 and the highest was from Purcell Construction \$25,990.00. Discussion followed regarding the proposed project, whether there is funding available for the project, whether the project can be completed in stages, and what the cost would be if the Borough contracted to have the structure completed, but waited to have a concrete pad installed. Borough Council did not take any action and will discuss this issue again at the next meeting after additional information is gathered.

Borough Council discussed the recommendation to purchase a new UM06-06 Flowmeter with M Series Transmitter and 50 feet interconnecting cable from Pyrz Water Supply Co. at a total cost of \$3,206.00, to be installed at the Lower Reservoir. Mr. Hession reported that this device was added to the water system in 2011 as part of the DEP requirements to meet the 4-LOG requirements. The Borough has to have the chlorine application point to the water system at a certain distance and time before it reaches the first customer. The Borough provides chlorine in the lower reservoir, which then gets pumped up to the upper reservoir, and when it comes back down and gets to the first property on Bon View Drive and Evergreen Street it meets the time requirements for the application of chlorine. The current meter is working fine, but there is a problem with the transmitter which tells how much is water flowing and how much chlorine is being added. Discussion followed concerning the option of returning the existing meter to be calibrated with a new M Series Transmitter, the option of purchasing a new meter and M Series Transmitter, and the costs and benefits associated with both options. Councilman Flory made a motion, seconded by Councilman South, to approve the purchase of a new UM06-06 Flowmeter with M Series Transmitter and 50 feet interconnecting cable from Pyrz Water Supply Co. at a cost of \$3,206.00. Motion carried unanimously 5 to 0.

Action Items

Councilman Stewart made a motion, seconded by Councilman South, to approve the January, 2016 Treasurer's Report. Motion carried unanimously 5 to 0.

Councilman South made a motion, seconded by Councilman Flory, to approve the February, 2016 Monthly Invoices and Bills Report. Motion carried unanimously 5 to 0.

Councilman Flory made a motion, seconded by Councilman Stewart, to approve an extension for action concerning the Denver Cold Storage Final Land Development Plan until May 23, 2016. Motion carried unanimously 5 to 0.

Councilman Stewart made a motion, seconded by Councilman South, to authorize the President or Vice President of Borough Council to execute the Letter of Agreement for Usage of Facility For the Purpose of Voting between the Borough of Denver and the County of Lancaster Board of Elections and Registration Commission. Motion carried unanimously 5 to 0.

Councilman Flory made a motion, seconded by Councilman Stewart, to accept the resignation of Andrew Boyer, Denver Borough Emergency Management Coordinator, effective March 31, 2016. Motion carried unanimously 5 to 0.

Councilman Flory made a motion, seconded by Councilman Stewart, to adopt Ordinance No. 627 - An Ordinance To Amend The Code Of Ordinances Of The Borough Of Denver, Lancaster County, Pennsylvania, Chapter 192 – Vehicles And Traffic, Article IV – General Parking Regulations, Section 192-35 – Special Purpose Parking Zones Established; Parking Otherwise Prohibited To Add A Handicap Parking Space At 625 Main Street; Amending Chapter 192 – Vehicles And Traffic, Article IV – General Parking Regulations, To Add A New Section 192-36.1 To Prohibit Standing Or Parking Of Vehicles Which Block Free Passage On Streets; Providing For The Repeal Of Inconsistent Ordinances; Providing For The Severability Of The Ordinance; And Providing That The Ordinance Shall Take Effect In Accordance With Pennsylvania Law. Motion carried unanimously 5 to 0.

Unfinished Business

Mr. Hession reported that the Lancaster County Board of Commissions will be meeting at the Denver Borough Municipal Building on Wednesday March 9th at 7:00 p.m. for their regular Commissioners' meeting. The Commissioners asked for a representative from Borough Council to attend the meeting to welcome them to Denver Borough and to provide a brief overview of the Borough and to highlight some issues and projects important to the Borough. Discussion followed and Councilman Daub indicated that he will attend the meeting to welcome the Board of Commissioners.

Councilman Gensemer reported that he doesn't think the Borough ever heard back from East Cocalico Township regarding the letter sent to them a couple of months ago saying the Borough would like to meet to discuss a five (5) year police contract. Discussion followed and Mr. Hession will send another letter to officials in East Cocalico Township to schedule a meeting.

Junior Councilperson Wallace inquired if there were any new developments regarding the social service network meeting that was recently held at the Denver Municipal Building. Mayor Redcay reported that he will update Borough Council concerning these meetings during the next Borough Council meeting. Mayor Redcay also stated that recently there were two (2) more community conversation meetings in neighboring municipalities that went well.

Adjournment

Councilman Stewart made a motion, seconded by Councilman Gensemer, to adjourn the meeting at 8:25 p.m. Motion carried unanimously 5 to 0.

Michael Hession
Borough Manager/Secretary

Action Items:

- Motion to approve the January 4, 2016 and January 25, 2016 meeting minutes. Motion carried unanimously 5 to 0.
- Motion to authorize the Borough to purchase of the iWorkQ Community Development Software Package at the quoted cost of \$3,464.00 for the Community Development Package. Motion carried unanimously 5 to 0.
- Motion to approve Resolution No. 818 – A Resolution of the Borough Council of the Borough of Denver, Lancaster County, Pennsylvania, Authorizing the Borough of Denver to enter into a Master Installment Purchase Agreement with Mercedes-Benz Financial services USA LLC for the purpose of purchasing, via a Financing Contract, A 2017 Freightliner M2 106 Truck Chassis, a Stainless Steel Dump Truck Body, Snow Plow, and Salt Spreader, at a cost not to exceed \$135,966.10. Motion carried unanimously 5 to 0.
- Motion to approve the purchase of a new UM06-06 Flowmeter with M Series Transmitter and 50 feet interconnecting cable from Pyrz Water Supply Co. at a cost of \$3,206.00. Motion carried unanimously 5 to 0.
- Motion to approve the January, 2016 Treasurer’s Report. Motion carried unanimously 5 to 0.
- Motion to approve the February, 2016 Monthly Invoices and Bills Report. Motion carried unanimously 5 to 0.
- Motion to approve an extension for action concerning the Denver Cold Storage Final Land Development Plan until May 23, 2016. Motion carried unanimously 5 to 0.
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