

**April 13, 2015**

The April 13<sup>th</sup> meeting of Denver Borough Council was called to order at 7:00 p.m. with the following Councilmembers present: Cohick, Fink, Gensemer, Flory, South, Daub, and Mayor Redcay. The invocation was given by Mayor Redcay, which was followed by the Pledge of Allegiance to the Flag.

#### Citizen's Concerns

Councilman Daub reported that Councilman Stover is not in attendance this evening because he has a new daughter.

Fred Wagaman discussed the Denver Future Vision Summit Planning meeting scheduled for Saturday, April 25<sup>th</sup>, from 8:00 a.m. to noon. As of now, approximately 10 individuals have signed up for the program. Mr. Wagaman stated that this will be a community focused, interactive meeting to propose and discuss ideas for making the community better. The meeting is to try and get ideas together to get some actionable items to present to Borough Council and other committee members in the Borough that can help guide them for decisions that are to be made in the next several years. Community leaders, business, the school, and some students were invited and there are twenty-five open spots for members in the community to attend. Discussion followed.

Donald Wenger reported that on Saturday there was a good turnout for the Tree Planting and Park Clean-up at the Denver Memorial Park. The Shade Tree Committee did a good job on getting the trees.

Mr. Wenger also discussed how lights at the Denver Park are strung from tree to tree for the Denver Fair and now with some of the trees gone, poles will be needed to hang the lights. Discussion followed.

Mr. Wenger inquired if the Borough is aware of the condition of the Walnut Street Bridge and suggested the bridge should be replaced before someone gets hurt.

#### Oath of Office – Junior Councilperson

Mayor Redcay administered the Oath of Office to Rachel Weaver, Denver Junior Councilperson. Junior Councilperson Weaver reported that it is a pleasure to be here and she thinks this is a good opportunity to serve.

#### Meeting Minutes

Councilman Flory made a motion, seconded by Councilman South, to approve the March 9, 2015 and March 23, 2015 meeting minutes. Motion carried unanimously 6 to 0.

#### Borough Council President

Councilman Daub reported that he was overwhelmed with the amount of people who showed up at the Denver Memorial Park on Saturday to volunteer plant 50 trees and clean-up the Park.

#### Mayor

Mayor Redcay reported that it was amazing to see the number of people who came out on Saturday for the tree planting and Park cleanup. He thanked Channel 11 for the nice report on the news this evening. Mayor Redcay also reported that he attended the Arbor Day Celebration on April 11<sup>th</sup> and read the Arbor Day Proclamation, and, on April 10<sup>th</sup>, he was the MC at the Cocalico Area Republicans Committee Banquet.

### Junior Councilperson

Junior Councilperson Weaver reported on the Cocalico School District's construction project and stated that the only complaint she has heard from students was that the parking spaces are limited due to construction. She also reported that the prom and post prom was held this past Saturday; a large number of Leo Club members volunteered at the tree planting project; on April 16<sup>th</sup> there will be a blood drive at the High School; and, the Senior Citizen banquet is scheduled for April 18<sup>th</sup>.

### Borough Manager

Borough Manager Michael Hession reported that Representative Mindy Fee is having a Regional Leaders Meeting at the Clay Township Municipal Building on April 23<sup>rd</sup> 7:30 a.m. and members of Borough Council are invited to attend.

### Borough Council Committee Reports

Councilman Cohick thanked the Shade Tree Committee for their choice of trees and for choosing smaller ones which made it easier to plant. Councilman Cohick also reported that he took a tour of Goods Disposal's recycling plant and the information he received that day he gave to the Borough Manager to put in the newsletter.

### Police Advisory Board

Councilman Gensemer reported that he does not have a Police Advisory Board (PAB) report since they won't meet again until April 23<sup>rd</sup>. Councilman Gensemer also reported that he attended the Adamstown Borough Council meeting the April 7<sup>th</sup>.

### Borough Council Comments

Mayor Redcay reported that he saw the flyer for the Denver Skate Park Improvement Project and inquired if anything was presented to Borough Council about this activity. Mr. Hession reported that the person coordinating these efforts did not approach Borough Council, however, he did attend a Recreation Board meeting to discuss his plans and he will be attending the Park Association meeting in May. The person who is coordinating these efforts is looking to develop a committee to raise funds to replace the surface at the skate park. Their efforts will include various fundraisers at the Park and coordination with the Borough through the Recreation Board and the Park Association. Discussion followed.

Mr. Hession reported that the driveway loop at the Denver Park will be closed to vehicles for the next month so that the new grass seed planted at the Park has a chance to get established. Today Kellenberger Excavating re-graded the various sections of the Denver Park and seeded the area. Discussion followed.

### Discussion Items

Ed Blatt and Dorothy Basile provided Borough Council with an update concerning the Jan's Circle of Friends Benefit scheduled for Saturday, May 30, 2015 at the Denver Park. Ms. Basile reported that they took the tree planting into consideration when this event was being planned so everything is being planned on the outfield of the baseball field and the upper part of the Park. Ms. Basile and Mr. Blatt reported on the food, vendors, and activities planned for event and stated that they are planning for a lot of kids and are trying to keep it family oriented. Discussion followed.

Borough Council discussed the implementation of Pennsylvania's new Carbon Monoxide Alarm Law. Mr. Hession reported that Borough Council was given a copy of the state law that

was adopted in December of 2013, and which goes into effect on June 18, 2015. Mr. Hession reported that this law applies to multi-family rental properties only and the law defines multi-family as three (3) or more families living in the same building. There are some multi-family units in the Borough, but not many. Currently all rental units are inspected and they are inspected for smoke detectors. This law would require carbon monoxide alarms to be installed in the properties if they have fossil fuel heat source and/or if they have an attached garage, and if they are a multi-family unit. The Borough is planning on mailing a fact sheet to the rental property owners in the Borough so that they are aware of the regulations. Also, when rental inspections are done by the Borough, the Rental Inspector will check to make sure that the carbon monoxide alarms are installed in the required properties. Discussion followed.

Borough Council discussed the status of police services and the formation of a regional police force. Councilman Daub gave a brief update of what has been happening lately. West Cocalico Township is concerned about the liability and Adamstown Borough is concerned if it is just going to be only three (3) municipalities that it may be more challenging. Councilman Cohick requested if the Borough could send a special letter out to the residents in the Borough listing various scenarios with costs and request feedback. Discussion followed regarding the current stumbling blocks in moving forward with forming the regional police force, what is the next step to take, if changes happen what is best for the Denver Borough, and how is East Cocalico responding to these items.

Borough Council discussed the 2015 Denver Community Pool Operating Agreement and the 2015 Denver Community Pool Snack Bar Management Agreement. Mr. Hession reported that the contract with the Ephrata Recreation Center is increasing this year from \$490.00 a day to \$499.00 a day, a 1.8% increase. The Ephrata Recreation Center will provide staff and lifeguards to manage and operate the Pool and the Borough pays the per diem rate only for days that the Pool is open. Borough Council also discussed a concern reported by volunteers with the Denver Sharks Swim Team during a recent Recreation Board meeting in which they stated that they were billed by the Ephrata Recreation Center for a lifeguard provided during the Swim Team's practices. The members of the Swim Team stated that they are a non-profit group who has to raise all of their funding and asked if this expense can be included on the Borough's contract with the Ephrata Recreation Center. Currently the Agreement between the Borough and the Ephrata Recreation Center includes a provision that the Ephrata Recreation Center provides a lifeguard for all home swim meets. Mr. Hession reported that the projected cost to provide a lifeguard for Swim Team practices at the \$9.54 hourly rate quoted by the Ephrata Recreation Center is approximately \$1,230.00 for the season. Borough Council discussed whether they want to include this additional cost in their Service Agreement with the Ephrata Recreation Center. Discussion followed. Councilman Fink made a motion, seconded by Councilman Cohick, to authorize the Ephrata Recreation Center to provide a lifeguard for all Denver Swim Team practices (8:30 a.m. to 11:45 a.m.) and the cost for these services shall be billed to the Borough of Denver at a cost of \$9.54 per hour. Motion carried 5 to 1 with Councilman South voting no.

Borough Council discussed the Snack Bar Management Agreement and the proposal to increase the per diem reimbursement for these services from \$30.00 per day to \$35.00 per day to offset the increase in insurance costs for the vendor. Councilman Cohick made a motion, seconded by Councilman Gensemer, to authorize a \$5.00 per day increase for the snack bar per diem from \$30.00 to \$35.00 for the 2015 Denver Community Pool season. Motion carried unanimously 6 to 0.

Borough Council discussed the revised Draft Personnel Policy Manual for the Borough. Mr. Hession reported that Borough Council does not need to take any action now. The Draft

Personnel Policy Manual will be distributed to the staff and Teamsters Union to see if they have any comments before Borough Council will take action on the Manual at a future meeting.

Borough Council discussed the removal of a PPL owned streetlight at the North 4<sup>th</sup> Street and Main Street intersection and replacement of the Borough's two (2) streetlights at this intersection with LED streetlights. Councilman Daub reported that based on all the information he has received, PPL and PennDOT do not have an issue with this and the projected cost to replace the lights is \$3,000.00. Borough Council also discussed replacing the streetlights so that the residents will be able to see what the lights will look like, versus the high unit cost to replace just two (2) streetlights with LED lights. Discussion followed. Councilman Fink made a motion, seconded by Councilman Cohick, to proceed with changing the two (2) streetlights at the North 4<sup>th</sup> Street and Main Street intersection and replacing them with LED streetlights. Motion failed 5 to 1 with Councilmen Cohick, Gensemer, Flory, South, and Daub voting no and Councilman Fink voting yes.

Councilman Daub reported that PPL received the Borough's check for the Street Light Project and they seemed very interested in moving the project along. He reported that he thinks the Borough will receive a quick response concerning what it will cost the Borough for the Make Ready work. Discussion followed.

#### Action Items

Councilman Fink made a motion, seconded by Councilman Gensemer, to approve the March, 2015 Treasurer's Report. Motion carried unanimously 6 to 0.

Councilman Fink made a motion, seconded by Councilman Gensemer, to prohibit parking on both sides of North 4<sup>th</sup> Street from Locust Street to Walnut Street and on both sides of Walnut Street from North 4<sup>th</sup> Street to North 8<sup>th</sup> Street on Monday, May 25, 2015, from 8:30 a.m. to 10:00 a.m. Motion carried unanimously 6 to 0.

#### Executive Session

Councilman South made a motion, seconded by Councilman Flory, to recess into an Executive Session at 8:32 p.m. to discuss personnel issues. Motion carried unanimously 6 to 0.

Councilman Flory made a motion, seconded by Councilman South, to reconvene into Regular Session at 8:45 p.m. Motion carried unanimously 6 to 0.

Councilman South made a motion, seconded by Councilman Fink, to not take any action to change the current health and welfare coverage offered to the Borough employees through the Central Pennsylvania Teamsters Health and Welfare Fund Plan No. 14. Motion carried unanimously 6 to 0.

#### Unfinished Business

There was no unfinished business to discuss.

#### Adjournment

Councilman Fink made a motion, seconded by Councilman Gensemer, to adjourn the meeting at 8:47 p.m. Motion carried unanimously 6 to 0.

Michael Hession  
Borough Manager/Secretary

**Action Items:**

- Motion to approve the March 9, 2015 and March 23, 2015 meeting minutes. Motion carried unanimously 6 to 0.
- Motion to authorize the Ephrata Recreation Center to provide a lifeguard for all Denver Swim Team practices (8:30 a.m. to 11:45 a.m.) and the cost for these services shall be billed to the Borough of Denver at a cost of \$9.54 per hour. Motion carried 5 to 1 with Councilman South voting no.
- Motion to authorize a \$5.00 per day increase for the snack bar per diem from \$30.00 to \$35.00 for the 2015 Denver Community Pool season. Motion carried unanimously 6 to 0.
- Motion to proceed with changing the two (2) streetlights at the North 4<sup>th</sup> Street and Main Street intersection and replacing them with LED streetlights. Motion failed 5 to 1 with Councilmen Cohick, Gensemer, Flory, South, and Daub voting no and Councilman Fink voting yes.
- Motion to approve the March, 2015 Treasurer's Report. Motion carried unanimously 6 to 0.
- Motion to prohibit parking on both sides of North 4<sup>th</sup> Street from Locust Street to Walnut Street and on both sides of Walnut Street from North 4<sup>th</sup> Street to North 8<sup>th</sup> Street on Monday, May 25, 2015, from 8:30 a.m. to 10:00 a.m. Motion carried unanimously 6 to 0.
- Motion to recess into an Executive Session at 8:32 p.m. to discuss personnel issues. Motion carried unanimously 6 to 0.
- Motion to reconvene into Regular Session at 8:45 p.m. Motion carried unanimously 6 to 0.
- Motion to not take any action to change the current health and welfare coverage offered to the Borough employees through the Central Pennsylvania Teamsters Health and Welfare Fund Plan No. 14. Motion carried unanimously 6 to 0.
- Motion to adjourn the meeting at 8:47 p.m. Motion carried unanimously 6 to 0.