

February 23, 2015

The February 23rd meeting of Denver Borough Council was called to order at 7:00 p.m. with the following Councilmembers present: Cohick, Gensemer (via teleconference call), Flory, South, Stover, Daub, and Mayor Redcay. The invocation was given by Mayor Redcay, which was followed by the Pledge of Allegiance to the Flag.

Citizen's Concerns

There were no citizen's concerns.

Borough Council Comments

Councilman South reported that he attended the Planning Commission meeting and there was some discussion about developing an official map for the Borough.

Borough Council stated that the Public Works Department has been doing a great job with the snow removal this year.

Emergency Management Coordinator Report

Emergency Management Coordinator Andy Boyer reported that he conducted the Annual Review of the Denver Rehab Center's Emergency Operations Plan. He also reported that he is almost finished with the Incident Action Plan (IAP) for the railroad tank cars. Borough Manager Michael Hession reported that the next step would be to set up a meeting with Mr. Boyer, and representatives from the fire company and police department to talk about the IAP before meeting with officials from East Penn Rail. Representatives from East Penn have not been too cooperative with the Borough and have previously informed the Borough that the rail cars located on the tracks were not classified as being in storage, but were considered in-route. The East Penn officials did indicate that they would be willing to meet with the Borough prior to the rail cars being stored at the site. Discussion followed.

Police Department Report

Chief George Beever reported on the various incidents that happened recently in the Borough: on February 2nd a computer valued at about \$300.00 was stolen from a room in the Denver House; on February 16th around noon there was a domestic incident at a residence in the 100 block of North 8th Street and an arrest was made; on February 17th charges were filed against a 21 year old and a 22 year old resident of Denver regarding incidents that occurred in the 600 block of Pine Street and the 700 block of Locust Street on January 12th; on February 18th an underage juvenile was cited for underage drinking at the high school; and on February 18th at 6:50 p.m., officers responded to a disturbance in the 300 block of Main Street between residents of two (2) apartments.

Chief Beever reported that the minor issues with the County radio system seemed to be finally straightened out and in the next few weeks the rest of the police departments in the County should be on the system. He also reported in the last week he has been trying to gather information requested from the Police Advisory Board for the budget projections in the next few years. Chief Beever also commended the Public Works Department for doing a great job cleaning the streets from the snow events. Discussion followed.

Denver Fire Company Report

Chief Shannon Hilton reported that from January 1st until today, the Denver Fire Company responded to 27 calls, with an average of 15.8 responders per call, a total of 312.2 man hours, 14.7 in-service hours, and an average response time of 2.4 minutes. During this period the Fire Company responded to four (4) working fires and one (1) extrication. Mr. Hession asked permission from the

Fire Company for the Borough to move the pile of snow and cars that are currently in the location where the dumpster will be going. Mr. Hilton agreed with the Borough's request.

Larry Hummer, Denver Fire Company Treasurer, reported on the status of the Fire Company's fund drive, expenses, and budget for 2015.

Police Advisory Board Update

Councilman Mike Gensemer reported that East Cocalico Township and West Cocalico Township each appointed a representative to meet and discuss their differences on the unfunded liabilities and the meeting was held February 19th with Doug Mackley and J.J. Stoner. Councilman Gensemer reported that he recently spoke to Mr. Stoner and was informed the meeting went well and West Cocalico Township did put forth a proposal that he thought was well received and Mr. Mackley was going to go back to East Cocalico Township Supervisors and hopefully will have a comment for Thursday night at the Police Advisory Board meeting. Discussion followed.

Director of Public Work's Report

George Whetsel, Director of Public Works stated that he will let the Department know about all the good comments he heard tonight regarding the snow removal. They did go through a lot of salt and today they started hauling away the piles of snow on Main Street. The Department will focus on removing the piles of snow on the boulevards and the big piles of snow out towards the school. Mr. Whetsel reported that the Department has been working on equipment maintenance when they can; repaired a 6" inch water line break in the alley behind the Filter Plant; and working on building maintenance at the Filter Plant. The roof at the Filter Plant should be replaced during the second week of March, depending on the weather. The Department also has been addressing the issues with the spouting freezing up on the back of the Municipal Building; has flooded the skate rink again; and, has completed the end of the month reports. Also, UGI's subcontractor was onsite today and started the installation of the gas line to the Borough Garage.

Mr. Whetsel reported that the Department was at the Cocalico School District property trying to locate the force main at the sewer lift so that the School District can connect into the system when they build the new concession stand and restroom facility. He reported that the Borough received about a half dozen telephone calls regarding frozen water lines in homes. Today there was a frozen service line going to Gehman Feed Mill. Mr. Whetsel reported that tomorrow the heating company will be here to repair the leak in the Borough Council Meeting Room where the drip pan underneath the heating unit is damaged and the drain line that runs over to the sink isn't plumbed properly, which has cause the unit to leak into the ceiling. Mr. Whetsel reported that he, along with Rob Rissler and Scott Mohn, will be attending a seminar on March 3rd to maintain their credits for spraying weeds and bugs. Mr. Hession commented that by the end of this month, the Borough will have used over 85% of the budget for salt and approximately 60% of the General Fund overtime budget.

Discussion Items

Borough Council discussed with representatives from the Weaver Road Bridge Citizen Advisory Committee the long term options for the design and construction of a new bridge. Mr. Hession reported that Advisory Committee members Bob Getz and Sam Diblasi are in attendance and Borough Council was given a copy of two (2) proposals from engineering firms that were submitted earlier in the day concerning the next phase of this study. Mr. Hession reported that in anticipation of this meeting, he contacted Rettew and McCormick Taylor engineering firms requesting a cost estimate for scope of services to review the three (3) options the committee has narrowed down, finalizing them, listing the advantages and disadvantages of each option, reviewing the costs associated with each option, and identifying possible funding sources. Rettew submitted an estimated proposal of \$7,600.00

and McCormick Taylor submitted an estimate proposal of \$12,350.00. Mr. Getz provided an overview of the project to date and a summary of the next steps. Mr. Getz reported that the Advisory Committee had some really good meetings with representation from the state, local legislators, and a representative from East Cocalico Township. The Advisory Committee has spent a lot of time on this issue and would like Borough Council to review the proposals and decide if they want to move forward with this project. Discussion followed. Councilman Cohick made a motion, seconded by Councilman Stover, to accept the engineering proposal from Rettew for \$7,600.00 for the study of Weaver Road Bridge Project. Motion carried unanimously 6 to 0. The Weaver Road Bridge Citizen Advisory Committee consists of the following citizens: Robert Getz, Samuel Diblasi, Charles Messner, and James Stewart.

Borough Council discussed the Draft Personnel Policy Manual for the Borough of Denver. Most councilmembers commented that they have not had the time to thoroughly review the entire Manual and thought it may be best to table this discussion until the next meeting. Councilman Gensemer reported that he only glanced at the draft Manual and asked whether the Manual includes a policy that if a Borough employee or someone from the Borough attends a public meeting and represents themselves as a Borough employee that they first get permission from the Borough Council. Councilman South made a motion, seconded by Councilman Flory, to table the discussion of the Draft Personnel Policy Manual until the next Borough Council meeting. Motion carried unanimously 6 to 0.

Borough Council discussed the recommendation from the Denver Recreation Board that beginning with the 2015 Denver Community Pool season, residents from West Cocalico Township will be allowed to purchase memberships to the Denver Community Pool at the resident rate. Mr. Hession reported that the Recreation Board discussed this issue during their February meeting and noted that since last year's pool membership numbers were down, and, since Denver Borough residents make up 60% of the membership and non-residents make up 40%, the Recreation Board felt that one way to increase memberships at the Pool from residents living in West Cocalico would be to offer them the resident rates. Discussion followed concerning the rates and the possibility of West Cocalico Township advertising this policy change in their next municipal newsletter. Councilman South made a motion, seconded by Councilman Cohick, to approve the recommendation from the Recreation Board that beginning with the 2015 Denver Community Pool Season, residents from West Cocalico Township be allowed to purchase memberships to the Denver Community Pool at the resident rate. Motion carried unanimously 6 to 0.

Action Items

Councilman Cohick made a motion, seconded by Councilman Stover, to approve the February, 2015 monthly invoices and bills report. Motion carried unanimously 6 to 0.

Councilman Gensemer made a motion, seconded by Councilman Stover, to appoint William McQuate to fill the vacant term on the Denver Planning Commission, which term shall expire on December 31, 2018. Motion carried 5 to 0 with Councilman Daub abstaining from the vote.

Councilman Stover made a motion, seconded by Councilman South, to authorize the President or Vice President of Borough Council to execute the Letter of Agreement for Usage of Facility For the Purpose of Voting between the Borough of Denver and the County of Lancaster Board of Elections and Registration Commission. Motion carried unanimously 6 to 0.

Councilman Cohick made a motion, seconded by Councilman Flory, to approve an extension for action concerning the Cocalico School District – Parking, Roads, and Fields Project Land Development Plan Phase II until March 30, 2015. Motion carried unanimously 6 to 0.

Councilman Flory made a motion, seconded by Councilman Stover, to contract with Kellenberger Excavating, LLC, to complete the Denver Memorial Park Lawn Restoration Project at a

total cost of \$4,457.00, with the cost being shared equally between the Borough, the Recreation Board, and the Denver Park Association. Motion carried unanimously 6 to 0.

Councilman Flory made a motion, seconded by Councilman South, to contract with Deer Country Farm and Lawn, Inc. to purchase a TRAC VAC 880IC with the Briggs and Stratton Motor at a total cost of \$2,999.95, as per quote number 10777472. Motion carried unanimously 6 to 0.

Councilman Stover made a motion, seconded by Councilman Flory, to purchase a Millermatic 211 Auto-Set with MVP Mig Welder from Keen Compressed Gas at a total cost of \$1,758.10. Motion carried unanimously 6 to 0.

Unfinished Business

There was no unfinished Business to discuss.

Adjournment

Councilman Stover made a motion, seconded by Councilman Gensemer, to adjourn the meeting at 7:52 p.m. Motion carried unanimously 6 to 0.

Michael Hession
Borough Manager/Secretary

Action Items:

- Motion to accept the engineering proposal from Rettew for \$7,600.00 for the study of Weaver Road Bridge Project. Motion carried unanimously 6 to 0.
- Motion to table the discussion of the Draft Personnel Policy Manual until the next Borough Council meeting. Motion carried unanimously 6 to 0.
- Motion to approve the recommendation from the Recreation Board that beginning with the 2015 Denver Community Pool Season, residents from West Cocalico Township be allowed to purchase memberships to the Denver Community Pool at the resident rate. Motion carried unanimously 6 to 0.
- Motion to approve the February, 2015 monthly invoices and bills report. Motion carried unanimously 6 to 0.
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